

**Meeting Minutes of the D15 Steering Committee
June 28, 2017, 6:30 p.m.**

Highland Park Community Center
1978 Ford Parkway
St. Paul MN 55116

Call to Order – 6:32pm

Committee members present: Armstrong (chair), Gerner, Hay, Hyde, Mosher, Schallberg, Stremcha, Verrill, Zaayer

Sub-Committee Updates

- **Transportation – Schallberg**
 - Sub-committee has met twice
 - Reviewed goals in current District 15 plan
 - Have agreed on a first draft of goals for updated plan
 - Have validated these goals against survey feedback received so far
 - Reviewing St. Paul's [2040 plan transportation](#) themes in preparation for next meeting, although link to draft transportation chapter is currently not working.
- **Land Use/Housing – Gerner**
 - Sub-committee has met twice
 - Have reviewed Mac Groveland plan and current District 15 plan
 - Working on a first draft of goals for updated plan
 - Reviewing against survey feedback received so far. Survey feedback is split almost equally between greater density and less density
 - Continuing sub-committee communications via a Slack site.
- **Parks, Water Resources, Historic Preservation and Public Art - Stremcha**
 - Sub-committee has met twice
 - Reviewed pertinent survey themes
 - Reviewed goals in current District 15 plan
 - Agreed on drafting assignments among the sub-committee
 - Have reviewed a first draft of goals for updated plan

Second Survey

- Committee discussed and agreed that a second survey is not needed given that the timeline has a period of public comment on the draft plan built in. It is believed that any feedback on a second survey would not differ greatly from the feedback received on the first survey.
- The *existing* survey link will continue to be available until the end of August as a way to capture feedback from additional participants. Survey results will be updated and posted to the shared folder on the 1st of July, August and September.

Additional Community Engagement Opportunities

- **Highland Fest** – Committee discussed and agreed that the survey URL should be available on post cards for distribution at the HDC booth.

- **Pop-up** (August 26th at Coopers) – Committee discussed and agreed that the purpose of this outreach effort is to solicit opinions from neighborhood groups underrepresented in survey responses received to date. Agreed that the survey URL should be available on post cards for distribution and committee members at the outreach event would ask and catalog responses to three questions along the lines of:
 - What is your connection to Highland Park (visitor, resident, etc.)?
 - What do you love about Highland Park?
 - What would you like to see improved about Highland Park?
- **Renters** – Request additional postcards with survey URLs to be distributed in apartment buildings, etc. With the goal of increasing survey responses by renters in our district.

Timeline for plan deliverables

- Internal draft, in city template to be completed by September 15th.
- City template to be loaded to shared location for collaboration on draft.

Select Next Steering Committee Meeting Date

Next D15 steering committee meeting will be Wednesday, September 27th at 6:30pm at Highland Park Community Center

Meeting Adjourned: 8:27pm

Sarah Stremcha, secretary